

STATEMENT OF CLAIM

MAGISTRATE COURT OF CARROLL COUNTY

P.O. Box 338
Carrollton, GA 30112
(Court Address)

Case No. _____

Date Filed: _____

PLAINTIFF: _____

DEFENDANT: _____

Vs.

(Name, Address and Telephone Number)

(Name, Address and Telephone Number)

STATEMENT OF CLAIM

☐ Suit on a Note ☐ Suit on Account ☐ Other (Explain) _____

Plaintiff says the defendant is indebted to the plaintiff as follows:

That said claim is in the amount of \$ _____ plus \$ _____ costs to date;
and all future costs of this suit.

State of Georgia _____ County:

_____ being duly sworn on oath, says the foregoing is a just and true statement of
the plaintiff and claim made by plaintiff against defendant, exclusive of all set-offs and just grounds of defense.

Sworn to and subscribed before me

This _____ day of _____, 20 _____

(Agent for) Plaintiff

Notary Public or Attending Official

(If agent, title/capacity)

NOTICE AND SUMMONS

To: _____

You are hereby notified that _____ has made and filed a claim and is asking for
judgement against you in the sum of \$ _____ dollars (\$ _____), as shown by the
foregoing statement. YOU ARE REQUIRED TO FILE OR PRESENT AN ANSWER TO THIS CLAIM WITHIN 30 DAYS AFTER
SERVICE OF THIS CLAIM UPON YOU. IF YOU DO NOT ANSWER, JUDGEMENT BY DEFAULT WILL BE ENTERED AGAINST
YOU. YOUR ANSWER MAY BE FILED IN PERSON ONLY, EITHER ORALLY OR IN WRITING, TO THE CHIEF OR PRESIDING
MAGISTRATE JUDGE DURING THE REGULAR COURT HOURS.

The court will hold a hearing upon this claim at a time to be set after your answer is filed. If you have witnesses, books,
receipts, or other writings bearing on this claim, you should bring them with you at the time of the hearing. If you wish to have
witnesses summoned, see the court at once for assistance.
If you have any claim against the plaintiff, you should notify the court at once. If you admit the claim, but desire additional time to
pay, you must come to the hearing in person and state the circumstances to the court.
You may come with or without an attorney.

Magistrate/Clerk/Deputy Clerk _____ County